

NESHOBA COUNTY COLISEUM MULTI-PURPOSE ROOM

RENTAL CONTRACT TERMS AND CONDITIONS

The Rental Contract Terms and Conditions for the Rental of the Multi-Purpose Room at the Neshoba County Coliseum are hereby promulgated and agreed to for the enjoyment and use of all patrons. By my signature I agree to the following rental terms and conditions as executed below.

1. **NOTHING IS TO BE AFFIXED TO THE WALLS OF THE MULTI-PURPOSE ROOM.** No tape, staples, nails, glue or any other kind of product or fixture is to be applied to the walls of the Multi-Purpose Room. Further, no candles, open flames or other like products are to be used in the Multi-Purpose Room and **NO SMOKING IS ALLOWED IN THE FACILITY.** Further, this is an ALCOHOL FREE facility. Tables and Chairs **may not** be stacked against the walls. Damage to the room will result on a *minimum* \$250.00 fee and/or a charge of Destruction of Public Property through the Neshoba County Justice Court – **NO EXCEPTIONS.** The room will be inspected by staff and documented for any damage after each rental.
2. Rental of the Multi-Purpose Room is for **one day** beginning at 7:00 AM on the day of the rental you paid for and going to no later than 11:59 PM the same day. Early setup **is not allowed** for the Multi-Purpose Room. If you require early setup it is an additional rental.
3. The Heating or Air Conditioning is scheduled on the Building Automation System and times of use must be scheduled no later than when the key for the room is obtained. The room temperature is set to 70 degrees during occupied cooling times and 72 degrees during occupied heating times. Touching of the thermostat control is logged and will result in system shutdown. A different temperature setting may only be requested during key pickup.
3. Lights must be turned off upon leaving, the stove/oven must be turned off after use. The appliances are provided for convenience of your event. They must be maintained in a safe and clean manner and any spills or accidents cleaned up before leaving. Damage to the appliances will be assessed at replacement cost and spills/messes in any of the appliances will result in a minimum \$100.00 fee for cleaning. Do not put hot items directly on the counter. All items must be removed from the refrigerator, except the bagged ice provided with rental.
4. Tables and chairs should be cleaned and ready for use upon conclusion of your rental. Do not stack tables or chairs against the wall (which will damage the wall). Do not slide tables or chairs across the floor (which will damage the floor). *No one should be allowed to sit on tables or the countertops.* Damage to tables and chairs will be assessed at replacement cost.
5. The entire room should be left in the condition it was found, clean and sanitized. Do not drag garbage bags across the floor or leave garbage sitting on the floor. Garbage should be emptied and properly disposed of. Garbage bags, upon emptying, should be tied and may be disposed of in the trailer which may be located at either the north side of the coliseum (by the grill) or south side of the coliseum (between roll-up doors).
6. Any items left at the facility will not be held. They will immediately become property of the coliseum and will be disposed of as necessary.

NESHOBA COUNTY COLISEUM MULTI-PURPOSE ROOM

RENTAL CONTRACT TERMS AND CONDITIONS CONTINUED

7. Parking is not permitted under the canopy of the Coliseum entrance and the parking lot must be left free of trash. Further, event signage is not allowed in outside spaces during Coliseum Arena events.
8. I understand and take full responsibility for the rental of the Multi-Purpose Room at the Neshoba County Coliseum including the behavior of all my guests, participants, and others that attend my function and understand that I will be solely responsible for any damage caused to the facility or the property therein during the course of my rental and agree to pay damages for same as incurred at the sole determination of the County.
9. I agree to return the key issued to me within 48 hours of the end of my event. I understand if I do not return the key, I am responsible for a \$50 fee for replacement of same.
10. Rental / Cancellation of Rental / Insurance

The person executing the rental of the Neshoba County Coliseum Multi-Purpose Room as evidenced by signature herein is responsible for all liabilities pertaining to said rental of said facility and premises including damages that occur during said rental. The person renting the facility must attend the event for which the facility is rented and must be physically present during the entire time of use of the facility.

A reservation for the Neshoba County Coliseum Multi-Purpose Room is scheduled and confirmed only when this contract is executed and the \$150.00 rental fee is paid. Reservations must be cancelled at least 30 days prior to the rental and requested in writing / e-mail for return of rental fee. The reservation is for the time specified only.

The renter is responsible for the acts and actions of all persons who attend the event for which the facility is rented. The Coliseum Director or staff has the authority to shut down any event when the behavior of attendees is unacceptable or a safety concern and if necessary, no refund will be provided.

As renter of the facility I understand that I am solely liable for any injuries to persons or property during the event and I agree to indemnify and hold the Neshoba County Coliseum Staff, Neshoba County Staff and Neshoba County, Mississippi harmless for any claim against renter arising out of renter's rental of the facility and property.

I agree to abide by all of the rental terms and conditions as expressed herein and understand that I am responsible for same as evidenced by my signature below.

Date of Rental: _____ Time: _____ until _____

Type of Function: _____ Approximate # of Attendees: _____

Name of Person Renting: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone Number: _____ e-mail: _____

(Signature)

(Date)

(Payment Receipt #)